

Alexandria Community Policy and Management Team

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Tricia Bassing, Chair
Community Services Board

Meghan McGrane, Vice-Chair
Finance Department

Vacant
Private Provider

Felicia Simmons
Health Department

Greta Rosenzweig
Social Services

Carla Oliver
Family Representative

Mike Mackey
Court Service Unit

Theresa Werner M.Ed., J.D.
ACPS- Special Education

November 30, 2022 - Meeting Minutes

Members present: Meghan McGrane, Tricia Bassing, Greta Rosenzweig, Terry Werner, Felicia Simmons,

Staff/Others present: Sharon Minter, PJ Gingery, Jasmine Chapman, Richard Orah, Carla Oliver

Meeting called to order at 10:08am by T. Bassing
Quorum present.

1. Welcome and Introductions

2. Public Comments: No requests to make public comments received.

3. Minutes of the October 26, 2022 meeting reviewed. Motion to accept minutes made by M. McGrane, seconded by T. Werner. No further discussion. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY23 allocation is \$8.4M. YTD expenditures are \$914K with 9% of the allocation currently spent. YTD local match for expenditures is \$460K. YTD refunds to CSA are \$9.9K. No report available yet for FY23 expenditures billed to Medicaid. YTD expenditures billed to IV-E are \$179K with no local match required. Discussion about the large budget deficit the City is currently experiencing and how each department is tasked with identifying cost savings. S. Minter informed that CSA was asked to contribute \$200K from its budget to aid in closing the City's budget deficit.
- **CSA Reports** – Presented by J. Chapman and PJ Gingery. FY23 IEP Wrap allocation is \$78,838 with no funding for services requested to date. FY23 Protected funds allocation is \$201,836 with \$124K encumbered thus far. Many of the funding requests in this category are for substance abuse treatment referrals.
 - FAPT continued to hear cases every week utilizing the MS Teams virtual platform. Any technical issues encountered were effectively managed. During the month of October, the FAPT team reviewed 27 client cases as follows: 20-Foster Care, 2-Parental Agreement, 1-Other congregate care (Child Welfare) and 4-Protected (Non-Mandated) Funding.

5. Discussion Items

A. State Audit Scheduling Update

- Alexandria's audit is postponed until FY24 due to delays with the OCS audit team schedule.

B. IACCT Policy Revision & Detention Clients

- Recommended revisions to policy #13 – IACCT were discussed. Removal of language pertaining to requiring a Certificate of Need (CON) for client cases needing residential treatment services that are fully funded by CSA would streamline the process and represent a system efficiency. The CON is a Medicaid-required document. It is not a requirement for CSA funding. In a situation where a facility specifically requests the CON for CSA-only funded client cases then the document would be provided.

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- Language included mirroring the Medicaid language for circumstances under which clients in detention can go through the IACCT process.
- Grammatical changes and additional points of clarification reviewed and discussed.
- Motion to approve Policy #13 with revisions made by G. Rosenzweig, seconded by T. Werner. No further discussion. Motion passed.

C. Work Plan for Continuing Policy Updates

- Review of initial work group assignments.
- S. Minter will work on policy #27 in preparation for January meeting.
- T. Bassing will work on policies #1, #2 and #21 with the hope of having at least one policy ready for review at January meeting.
- T. Werner will work on her assigned policy(-ies) for the February meeting.
- Work group members are encouraged to finalize as many of the remaining policies as soon as possible.

D. Adjournment: With no further items to be discussed, a motion was made to adjourn. Meeting adjourned at 11:08am.